

**M.L. Dahanukar College of Commerce**

**Teaching Plan: 2023- 24**

**Department: BBI**

**Class: FYBBI**

**Semester:II**

**Subject: Business Communication-II**

**Name of the Faculty: Manasi Mule**

<b>Month</b>	<b>Topics to be Covered</b>	<b>Internal Assessment</b>	<b>Number of Lectures</b>
November	Introduction to basic concepts that were taught last year		03
December	Module I <ul style="list-style-type: none"><li>• Presentation</li><li>• Meetings</li></ul>		16
January	Module III <ul style="list-style-type: none"><li>• Conference</li><li>• Interviews</li><li>• Public Relations</li></ul>		16
February	Module IV <ul style="list-style-type: none"><li>• Trade letters</li><li>• Reports</li><li>• Summarizing,</li></ul>		10
March	Revision		05
		Total	53

**Sign of Faculty**

**Sign of Coordinator**

**M. L. Dahanukar College of  
Commerce Teaching  
Plan: 2023 - 24**

**Department: Bachelor of Banking and Insurance**

**Class: FYBBI  
II**

**Semester:**

**Subject: BUSINESS LAW- II**

**Name of the Faculty Member: MINAL  
JAISINGHANI**

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Nov	Introduction to Law Indian Contract Act		08
Dec	Indian Contract Act, Constitution,		10
Jan	Special Contract, Negotiable Instrument Act		12
Feb	Information Tech Act, Revision		14
Mar	Revision		16

	Total no. of Lectures		60
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**Minal Jaisinghani**

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**Plan: 2023 - 24**

**Department: Bachelor of Banking and Insurance**

**Class: FYBBI**

**Semester: II**

**Subject: FINANCIAL ACCOUNTING -**

**II**

**Name of the Faculty Member: MARIO**

**MASCARENHAS**

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Nov	Introduction to company accounts	PPT/Quiz	06
Dec	Buy Back of Equity Shares Legal Provision for buy back Practical problems on buy back	Worksheet/Quiz	08

Jan	Redemption of Preference shares Legal provision of redemption Practical Problems on Redemption	Worksheet/Quiz	16
Feb	Redemption of Debentures Legal provision of redemption Practical Problems on Redemption	Worksheet/Quiz	14
Mar	Valuation of Goodwill and Shares Methods of Goodwill Valuation Methods of Share Valuation	Worksheet/Quiz	16
	Total no. of Lectures		60

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**.L.Dahanukar College of Commerce**

**Teaching Plan: 2023 - 24**

**Department: BMS Class: FYBBI Semester: II**

**Subject: Foundaton Course - II**

**Name of the Faculty: Sneha Chavan**

<b>Month</b>	<b>Topics to be Covered</b>	<b>Additional Activities planned / done</b>	<b>Number of Lectures (of 50 minutes)</b>
November & December	Globalisation and Indian Society Understanding the concept of liberalisation , privatization and globalization; Growth of information technology and communication and		16

	its impact manifested in everyday life; Impact of globalization on industry: changes in employment and increasing migration; Changes in agrarian sector due to globalization; rise in corporate farming and increase in farmers' suicides.		
January	Human Rights Concept of Human Rights; origin and evolution of the concept; The Universal Declaration of Human Rights; Human Rights constituents with special reference to Fundamental Rights stated in the Constitution Ecology Importance of Environment Studies in the current developmental context; Understanding concepts of Environment, Ecology and their interconnectedness; Environment as natural capital and connection to quality of human life;		20
February	Environmental Degradation- causes and impact on human life; Sustainable development- concept and components; poverty and environment Understanding Stress and Conflict Causes of stress and conflict in individuals and society; Agents of socialization and the role played by them in developing the individual; Significance of values,		14
March	Managing Stress and Conflict in Contemporary Society Types of conflicts and use of coping mechanisms for managing individual stress; Maslow's theory of self-actualisation; Different methods of responding to conflicts in society; Conflict-resolution and efforts towards building peace and harmony in society		10
	<b>Total Lectures</b>		<b>60</b>

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**Plan: 2023 - 24**

**Department: Bachelor of Banking and Insurance**

**Class: F.Y.BBI  
II**

**Semester:**

**Subject: Organisational Behavior**

**Name of the Faculty Member: Siddhi Kadam**

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Dec	Module One Meaning, Nature and scope of OB, Models of OB, Theories of Motivation : Maslow, Herzberg, Mc.Gregor Theory X and Theory Y.		08
Jan	Module One William Ouchi's Theory Z, Victor Vroom. ERG theory • Application of the Theories • Motivational techniques in Banking and Insurance Industry Module Two Individual Behavior (IQ, EQ, SQ), Group Formation, Team Building, Team Development. • Goal Setting		16
Feb	Module Two Soft Skills, Interpersonal Skills, Multicultural Skills, Cross Cultural Skills. • Johari Window Module Three Work Culture, Ways for Making Work Culture Effective and Lively, Work Conflicts. • Organizational Change, effects of Resistance to Change, ways to overcome resistance to change.		16
Mar	• Time and Stress Management. Module Four • Meaning and Nature of OD. • Techniques of OD		16
Apr	Module Four • Importance of OD. Revision		04
	Total no. of Lectures		60

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**M. L. Dahanukar College of Commerce**

**Teaching Plan: 2023 - 24**

**Department: Bachelor of Banking and Insurance**

**Class: FYBBI**

**Semester: II**

**Subject: Principles and Practices of Banking & Insurance**

**Name of the Faculty Member: Rashmi Bendre**

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Dec	Basic Concepts: Origin, Need, Types, Scope and Functions of Banking - Need for Regulation and Supervision		15
Jan	Banking Operations -Types of accounts - Banking Services - Current Scenario, Financial Inclusion and Banking Regulations & Role of RBI.		15
Feb	Understanding Risk - Kinds of business risks - Need and Scope of insurance - Evolution of. insurance - Principles of insurance - Types of insurance and policies - Risk and Return relationship		15
Mar	Understanding Risk - Kinds of business risks - Need and Scope of insurance - Evolution of. insurance - Principles of insurance - Types of insurance and policies - Risk and Return relationship		15
	Total no. of Lectures		60

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# M. L. Dahanukar College of

## Commerce Teaching

Plan: 2023 - 24

Department: Bachelor of Banking and Insurance

Class: FYBBI

Semester: 2

Subject: QUANTITATIVE METHOD - II

Name of the Faculty Member: Mohammad Tahir Ansari

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Dec	Testing of hypotheses: Null Hypothesis, Alternative Hypothesis, Decision Criterion, Critical Region, Type I and Type II Error, level of significance, Test based on large Sample for Means and Proportion/s	Real life examples for testing and class activity	10
Jan	Linear Programming Techniques: Meaning, Advantages, limitations, business applications, basic terminology, formulation of linear Programming Problem's, Graphical Method of solving Linear Programming Problems, Simplex method (up to 3 variables) with Maximization and Minimization. Duality in Linear Programming (concept only) Matrices, Types of Matrices, Transpose, Addition, Multiplication, Subtraction of a Matrix, Determinants, Type of Determinants, inverse of a matrix by Pivotal Reduction Method,	Explanation of profit and loss criteria and making them understand the decision-making criteria for the same.	14
Feb	Adjoint Method and Row / Column Transformation. Application of Matrices and Determinants to Business and Economics. (Please concentrate on application of Matrices and Determinants to Business & Economics) Ratio Definition, Continued Ratio, Inverse Ratio,	Real life examples and class activity	12
Mar	Proportion, Continued Proportion, Direct Proportion, Inverse proportion, Variation, Inverse Variation, Joint Variation, Percentage: Meaning & Computation of Percentage Statistical Applications In Investment Management: Expected return from shares (using probability) Measuring total risk from	Real life examples for testing and class activity	12



	investigator shares (using standard deviations) Partitioning risk into systematic and unsystematic component (using co-variance		
Apr	Measuring risks of portfolio (using co-relation) to draw conclusions regarding share prices (using testing of hypothesis). 6 Economic indicators GDP, Real growth in GDP price level Inflation rate, Money supply, Index for agricultural production Index for industrial production, Electrical	Activity or study on current updates on GDP, shares, mutual funds and API	12
	Total no. of Lectures		60

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